

TTOC Professional Development Fund

- This fund is administered by the RTA President
- TTOCs are entitled to apply to be reimbursed up to a maximum of \$300 each school year to attend Pro-D activities. Funds are administered on a first come first serve basis
- If you attend a locally organized Pro-D session in Revelstoke you may claim \$75 for a morning session. \$50 for an afternoon session and \$125 for an all day session.
- A part-time teacher who is also a TTOC may receive money from the TTOC Pro-D Fund to a maximum of \$300 total per year (personal PD account plus TTOC fund)
- If you are attending Pro-D out of town, you may claim expenses but are not reimbursed for attendance.
- You must complete a “Teacher Professional Development” form which is available at each school, the RTA Office or the Board Office.
- The RTA President approves requests for reimbursement and the Board Office issues the cheques.

Submit your form to the RTA Office, located in Suite M, 200 Campbell Avenue (above the RE/MAX Office). If there is no one in the office, please slide the form under the door.

******Please remember to submit your Pro-D form prior to the activity, as forms received after the Pro-D event will not be approved******

For more information, please call the RTA Office at 837-2255 or email rtapresident19@gmail.com